

Unite Event Request

Offutt

AFB 2023



APF:

NAF:

This section completed by C3

Unique Event Title:

Squadron/Flight/Shop/Workcenter:

Unit POC:

Office:

Event POC:

Cell #:

Event Date:

Projected Location:

(inc. travel time)

Projected Start Time:

End Time:

Maximum Participation projected:

Per Person Projected Out Of Pocket (\$):

DETAILED EVENT DESCRIPTION - *Who, What, Where, When, How, Why* *PROVIDE VERY SPECIFIC DETAIL ABOUT EVENT*

APF (RECREATIONAL ACTIVITY) FUNDING BREAKDOWN (\$13.50/PP):

*LIST ITEMS BY COST & WHERE - INCLUDE SURCHARGE & Credit Card FEE ESTIMATES *TAX EXEMPT*

Total APF:

NAF (FOOD/BEVERAGE) FUNDING BREAKDOWN (\$5.00/PP):

*LIST ITEMS BY COST & WHERE - INCLUDE SURCHARGE & Credit Card FEE ESTIMATES *TAX EXEMPT*

Total NAF:

Reviewed by COMMUNITY COHESION COORDINATOR (C3) SIGNATURE:

COMMANDER or DESIGNEE SIGNATURE: