

CONTROL OF ANIMALS AND PETS

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction establishes procedures for registering, immunizing, controlling, apprehending and disposing of animals on Offutt Air Force Base (OAFB). It applies to all OAFB residents in privatized housing. This instruction does not apply to Military Working Dogs (MWDs). Maintain records created as a result of published processes IAW AFMAN 33-363, Management of Records, and dispose of records IAW the AF Records Disposition Schedule (RDS), available from the Air Force Portal at the AF Records Information Management System (AFRIMS) link. Contact supporting records manager as required. This instruction requires the collection and maintenance of information protected by the Privacy Act of 1974. The authority to collect and maintain records mandated by this plans are 10 U.S.C. 3013 Department of the Army, as implemented by DoDD 6015.5 Joint Use Of Military Health and Medical Facilities and, E.O. 9397 (SSN). System of Record Notice A0040-905 DASG, Defense Privately Owned Animal Record Files applies.

SUMMARY OF REVISIONS

This is a new instruction for Offutt Air Force Base.

1. References

- 1.1. AFJI 48-131, *Veterinary Health Services*
- 1.2. AFI 31-201, *Security Police Standards and Procedures*
- 1.3. AFI 31-202, *The Air Force Military Working Dog Program*
- 1.4. 15AWI 36-6002, *Unaccompanied Housing Management*
- 1.5. *Offutt AFB Resident Handbook, Rising View*
- 1.6. Medical Group Instruction 48-16, *Management of Animal Bites*
- 1.7. SVS/SVROI 34-117, *Equestrian Facility*

2. Applicability

2.1. This instruction applies to all persons owning or caring for animals on OAFB (all property within the confines of the OAFB installation) or OAFB Privatized Housing (all housing Managed by Rising View). It also applies to any person on the installation who finds, picks up or harbors an animal, or has knowledge of any animal roaming unattended.

3. Responsibilities

3.1. Owners/sponsors will:

3.1.1. Ensure control, registration, immunization, and care of their pets. They are also held liable when their pets harm individuals or damage property.

3.1.2. Comply with all requirements of any applicable animal control regulations and policies. Residents of OAFB Privatized Housing are required to register their animals with Offutt Veterinary Services.

3.2. Veterinary Services will:

3.2.1. Process and maintain all registration records for animals of military personnel housed on OAFB and OAFB Privatized Housing. (Civilians residing in OAFB Privatized Housing will be required to maintain records and registration through appropriate civilian channels.)

3.2.2. Provide vaccination and micro chipping services for pets of military personnel at an affordable cost.

3.2.3. Assist the Nebraska Humane Society (NHS) or equivalent agency with the identification of any apprehended animals.

3.2.4. Act as the quarantine enforcement authority for all animal bite or scratch incidents occurring within OAFB and OAFB Privatized Housing and coordinate with 55 MDG Public Health Flight regarding such incidents.

3.2.5. File records under Table 31-101 R28.01 MHD Health and Service

3.3. 55th Security Forces Squadron (55 SFS) Law Enforcement Desk will:

3.3.1. Act as contact for problems with domestic and wild animals including strays, nuisances, suspected abuses, and animal bites within confines of OAFB or OAFB Privatized Housing.

3.3.2. Contact NHS when appropriate to initiate an animal control response.

3.3.3. Inform Veterinary Services of all reported animal bites.

3.4. The NHS or equivalent agency will:

3.4.1. Respond to all animal control issues when requested by a resident of OAFB Privatized Housing or by the 55 SFS Law Enforcement Desk.

3.4.2. Take control of stray and wild animals located on OAFB IAW contracts maintained by OAFB 55th Mission Support Group (55 MSG) and OAFB Privatized Housing.

3.4.3. Investigate suspected animal abuse and neglect cases; take control of animals if abuse or neglect is present.

3.4.4. Store animals up to 5 days, at the pre-approved cost for dogs and cats.

3.4.5. Release animals to owners, charge for the animal's stay, and brief owners on proper care and control of their pets.

3.5. Public Health Flight, 55 MDG will:

3.5.1. Provide administrative oversight of the management of animal bites.

3.5.2. Pick up all completed DD Form 2341s on normal duty days and promptly forward to Public Health officer for review.

3.6. Rising View will:

3.6.1. Maintain a contract with NHS or equivalent agency for control of stray and wild animals in OAFB Privatized Housing.

3.6.2. Cooperate with Offutt Veterinary Services for registration of pets in Offutt Privatized Housing.

3.7. 55 MSG will:

3.7.1. Maintain a contract with NHS or equivalent agency for control of stray and wild animals within the confines of OAFB.

3.8. Entomology will:

3.8.1. Dispose of dead animals found on OAFB.

3.8.2. Trap, capture, relocate, or humanely euthanize nuisance wildlife in accordance with local, state, and federal regulations regarding disposition of wild animals.

4. Animal Management

4.1. Control:

4.1.1. Pets must be kept under proper control at all times. Individuals responsible for controlling the pet are physically capable of providing such control. Proper control is defined as:

4.1.1.1. Confine an animal in an adequately fenced-in area or pen.

4.1.1.2. Ensuring the animal is on a leash at all times while outdoors IAW Omaha City Ordinance implemented 15 Oct 2008.

4.1.1.3. Restraint of pet so it is restricted to the owner's property. While restrained, the pet must not interfere with the public right of way (i.e. sidewalks, driveways, etc.).

4.1.2. A pet is not considered under proper control when it litters in someone else's yard, creates excessive noise, or bites an individual, regardless of whether the incident was provoked.

4.2. Pet Care Standards:

4.2.1. To prevent abuse or neglect, owners will provide the following:

4.2.1.1. Wholesome food, free from contamination, shall be provided in a sufficient quality to maintain the animal's good health. Animals will be fed daily (depending on the species) and only from or in clean receptacles.

4.2.1.2. Potable water shall be provided and made continuously available.

4.2.1.3. Enclosures shall be large enough to allow for normal movement and to maintain health and comfort.

4.2.2. Kennels or airline crates must provide enough room to allow the animal to stand fully erect, stretch out flat on its side, lay down with space in front of the head and behind the tip of the tail, and turn around easily. All standards as set by the Code of Federal Regulations apply. (Note: Pet airline crates are not designed for permanent residence of the pet.)

4.2.3. Shelters, such as doghouses, must provide adequate protection from the sun, heat, cold temperatures, and blowing wind or snow. It must allow for drainage and ventilation. All parts of the shelter and bedding must be cleaned or replaced as often as necessary to maintain a healthy environment.

4.2.4. Sanitation of the animal's living areas, both indoors and outdoors, will be performed at least daily. This includes the removal of old food, any trash or hazards, and all feces.

4.3. Pets are not permitted in the following areas:

4.3.1. Facilities serving or distributing food.

4.3.2. Clinic or dormitories (except fish).

4.3.3. Swimming Pools or Fitness Centers.

4.3.4. Any area where animals may constitute a hazard to health or property.

4.3.5 Temporary Lodging Quarters (TLQ). Pets are not allowed in most areas. However, a few rooms are available that allow pets. Guests must contact the TLQ for availability of pet-friendly rooms before arrival.

4.3.6 EXCEPTION: Service Dogs, where required, have unrestricted access to all areas as long as they are controlled. Military Working Dogs have unlimited access to all areas as required for duty performance.

5. Registration of pets

5.1. Owners who reside within OAFB Privatized Housing will register their dogs and cats with the Offutt Veterinary Treatment Facility (VTF) within 10 calendar days of pet arrival to OAFB or of acquiring a new pet.

5.1.2. Owners will notify the VTF within 10 calendar days if any registered animal is sold, given away, dies, is vaccinated by a civilian provider, or otherwise no longer housed on base property.

5.2. Pet registration must be renewed annually. A pet is considered registered when the owner provides owner name, address, telephone number, name of pet, proof of current rabies vaccination, and proof of microchip implantation to the VTF. In turn, the VTF will provide a numbered registration tag to the pet owner at no charge.

5.2.1. The VTF recognizes both 1 year and 3 year rabies vaccines (either killed virus or recombinant vaccines) from major manufacturers.

5.2.2. Pet microchips are required as a definitive means of animal identification when residing in OAFB Privatized Housing. International Pet Microchips are required if a pet is shipped overseas during a PCS move.

5.3. Animals under 4 months of age who have not received their rabies vaccination are still required to contact the VTF. Registration for such animals will not be complete (i.e. the

registration tag will not be provided) until the rabies vaccination has been given and the microchip implanted.

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5.4. If the vaccination status of an animal is unknown or no proof of vaccination can be provided, the vaccination must be repeated. The Base Veterinarian is the decision authority regarding acceptability and adequacy of vaccination.

5.5. If a pet requires vaccination and/or micro chipping in order to register, the VTF will provide services at a reasonable cost to the pet owner.

5.6. All vaccinations administered will be updated and documented in the animal's medical record and on the DD Form 2208, Rabies Vaccination Certificate. If the owner elects to have vaccinations performed at a location other than the VTF, adequate proof of vaccination must be provided. It is the owner's responsibility to provide such proof of vaccination. The base veterinarian will maintain animal registration/vaccination information for all registered animals until recorded vaccinations expire.

5.6.1. Registration and rabies vaccination tags must be worn by all dogs and cats at all times when out of the owner's domicile.

5.7. Horses stabled at the Offutt Equestrian Facility must also be registered with the VTF. Horses must meet the following requirements before entry to the stables in addition to compliance with policies outlined in FSC Operating Instruction 34-117:

5.7.1. Negative equine infectious anemia (Coggin's) test not older than one year.

5.7.2. Current vaccinations for rabies (annual), tetanus (annual), eastern and western encephalitis (annual), rhinopneumonitis (semi-annual), influenza (semi-annual).

5.7.3. Currently de-wormed (within past 3 months).

5.7.4. Official health certificate signed by a veterinarian within 10 days prior to the desired date of entry to the stable facility for any horse arriving from outside the State of Nebraska.

5.7.5. The above requirements must be met before approval for entry into the stable facility can be granted. It is the owner's responsibility to maintain documentation/proof of the above procedures.

5.7.6. After meeting the above requirements, horses will be permitted entry to the stables. To remain on the installation, horses must maintain current vaccinations, de-worming and Coggin's testing IAW the herd health program.

5.7.7. Vaccination and herd health protocols are at the discretion of the Base Veterinarian and are subject to change.

6. Animal Bite or Scratch Incidents

6.1. Animals involved in a human bite or scratch incident may be subject to removal from OAFB Privatized Housing if the first reported bite is of a severe and vicious nature or if several bite incidents by the same animal have occurred. The Base Veterinarian shall make the recommendation to Rising View Housing director and 55 MSG/CC if removal of the pet is deemed necessary.

6.2. A DD Form 2341, Report of Animal Bite/Potential Rabies Exposure will be initiated for any bite or scratch for which medical attention is sought at Ehrling Bergquist Clinic IAW MGI 48-16, *Management of Animal Bites*.

6.2.1. In the event of such a bite or scratch, every reasonable effort should be made to identify and detain the animal involved. A responsible party should document the name, address, and telephone number of the owner if available, and also whether or not the animal has a current rabies vaccination. If the animal is a stray, an attempt to detain the animal should be made if possible, while limiting further risk of injury. At a minimum, the animal type, breed (if known), size, distinctive colors or markings, location where the attack took place and apparent health/behavior should be noted.

6.2.2. All animals capable of harboring/transmitting rabies involved in a human bite or scratch incident are considered rabies suspects and subject to quarantine procedures. A minimum 10-day quarantine is required. *Note: An encounter with a bat must not necessarily have a bite and/or scratch evident in order to be deemed as a potential rabies exposure.*

6.2.3. Owners of animals housed in OAFB Privatized Housing must present the animal to the VTF on the first duty day following the incident for examination. Incidents involving unprovoked attack of a vicious or otherwise suspect nature may require immediate examination at the discretion of the Base Veterinarian. Animals with current rabies vaccination that are not showing signs of abnormal behavior or viciousness may be permitted to complete the quarantine at the owner's home. Animals not meeting these requirements must be quarantined at the NHS or other commercial facility at the owner's expense. Home-quarantined animals must be presented at the end of the 10-day period for re-examination and official release from quarantine. Additional requirements for home quarantine may apply and will be disclosed to owners when relevant.

6.3. Failure to comply with animal quarantine requirements as directed will result in removal of the animal from OAFB Privatized Housing and potential action against the owner.

7. Violations

7.1. Pet related incidents will be reviewed on a case-by-case basis. Violations include but may not be limited to the following:

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7.1.1. The pet(s) cause sanitary problems to others due to the owners neglect (to include health hazard within government quarters/housing).

7.1.2. Excessive noise or other nuisance.

7.1.3. Bite or injury.

7.1.4. Inadequate care or treatment, including leaving a pet locked in a car during hot weather.

7.1.5. Property damage.

7.1.6. The owner's failure to vaccinate or register the pet.

7.1.7. Failure to comply with required quarantine procedures.

8. Impoundment and Claim

8.1. 55 SFS may arrange for impoundment of animals in the following cases:

8.1.1. To protect the animal's health, welfare, or safety.

8.1.2. Stray animals.

8.1.3. When quarantine is required.

8.1.4. When the animal is causing a nuisance of any kind.

8.1.5. Wild or domestic animals which threaten the safety of Housing residents.

8.2. The NHS is the contracted animal control provider for on OAFB and OAFB Privatized Housing. All animals impounded on OAFB will be transported to the NHS, 8929 Fort Street, Omaha, NE.

8.2.1. Animal control concerns may be reported to the 55 SFS Law Enforcement Desk Sergeant. If necessary, 55 SFS will contact NHS to coordinate pick up of the animal.

8.2.2. Residents of OAFB Privatized Housing who observe a stray animal may contact NHS directly.

8.2.3. Housing residents should contact the NHS concerning lost or impounded pets to arrange for retrieval. The NHS will charge appropriate fees for storage of all impounded animals. These

fees must be paid prior to the release of the animal. The NHS may dispose of unclaimed animals after 5 calendar days.

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9. Limitation

9.1. Unusual or exotic pets to include wolf-hybrids, non-human primates, poisonous/dangerous snakes and others as defined by the Base Veterinarian are not permitted on base without the written approval by the Installation Commander. Keeping any animal requiring a permit from Nebraska Game and Parks Commission in OAFB/OAFB Privatized Housing is forbidden. Other breed/species and pet number restrictions may apply IAW OAFB Privatized Housing pet policy.

9.2. All local, county, and state laws regarding prohibited animals and animal control are applicable. Additional restrictions and regulations may apply to OAFB Privatized Housing IAW the Rising View OAFB Resident Handbook and Omaha City Ordinances implemented on 15 Oct 08.

9.3. Commercial breeding of animals (breeding of animals for sale or profit) is not permitted on OAFB or OAFB Privatized Housing and further disqualifies service members from services at the VTF. Litters of animals will not be provided veterinary care except under emergency circumstances. Litters of animals under 3 months of age are allowed pending placement in suitable homes or shelters.

10. Compliance

10.1. Failure to comply with this instruction may result in loss of authorization for pets, involuntary termination of government quarters, and possibly other administrative or disciplinary actions.

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